



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-2

December 2, 2004

Deanna Mayfield, Treasurer
Conaway for Congress
PO Box 51272
Midland TX 79710

Response Due Date:
January 5, 2005

Identification Number: C00383828

Reference: 12 Day Pre-General Report (10/1/04-10/13/04)

Dear Ms. Mayfield:

This letter is prompted by the Commission's preliminary review of the reports referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Your report contains incorrect Column B figures for Lines 6(a), 6(b), 6(c), 7(a), 7(c), 11(a)(iii), 11(b), 11(c), 11(d), 11(e), 16, 17, 20(a), 20(b), 20(c), 20(d) and 22 of the Summary and Detailed Summary Page information. When aggregating and reporting receipts and disbursements, candidate committees are required to disclose their activity on an election-cycle basis, from 11/6/02 to 11/2/04. Please amend your report to show election cycle-to-date figures for all aggregate amounts. (2 U.S.C. §434(b))

-On Schedule B of your report, you have disclosed contributions to a federal candidate, political party committee or other political committee. Commission regulations require that these itemized disbursements include the recipient's full name, complete address, date, amount, purpose, state, office sought (House, Senate, or President), and district (if applicable). Please amend your report to include the state, office sought and district. (11 CFR §§104.3 (b)(4) and 104.9(b))

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure